

Affinity Apartment Communities Rental Application

\$20 Application Fee

151A Lewis Ave. • Circleville, Ohio 43113 • 740-420-8999

TO THE APPLICANT: We sincerely thank you for your application. Please help us promptly process this application by clearly completing all of the required information.

Date of Application _____ Desired Move-in Date _____
No. of Bedrooms _____ How Did You Hear About Us? _____

Applicant's Personal Information

First Name _____ Middle Initial _____ Last Name _____
Applicant's DOB: _____ Social Security # _____

Residence History

Present Address _____ City _____ State _____
Tenant's Phone Number _____ Rent Amount \$ _____
Landlord's Name _____ Landlord's Phone Number _____
Date Rented From _____ Date Rented To _____
Reason for Moving _____

Previous Address _____ City _____ State _____
Date Rented From _____ Date Rented To _____ Rent Amount \$ _____
Landlord's Name _____ Landlord's Phone Number _____
Reason for Moving _____

Previous Address _____ City _____ State _____
Date Rented From _____ Date Rented To _____ Rent Amount \$ _____
Landlord's Name _____ Landlord's Phone Number _____
Reason for Moving _____

Employment Information

Present Status Employed Full-Time Part-Time Not Employed Retired Student

Present Employer Name _____
Employer's Address _____ City _____ State _____
Telephone _____ Dates Employed From _____ Dates Employed To _____
Position Held _____ Gross Monthly Income \$ _____
Supervisor's Name _____ Phone No. _____

Previous Employer Name _____
Employer's Address _____ City _____ State _____
Telephone _____ Dates Employed From _____ Dates Employed To _____
Position Held _____ Gross Monthly Income \$ _____
Supervisor's Name _____ Phone No. _____

Previous Employer Name _____
Employer's Address _____ City _____ State _____
Telephone _____ Dates Employed From _____ Dates Employed To _____
Position Held _____ Gross Monthly Income \$ _____
Supervisor's Name _____ Phone No. _____

If Student, List School _____ Telephone No _____
Present Grade Level _____ Major _____ Expected Date of Graduation _____

Other Income

Amount \$ _____ Per _____ Source _____ Telephone No _____
Amount \$ _____ Per _____ Source _____ Telephone No _____

HAVE YOU EVER: Been sued for non-payment? Yes No
Been evicted or asked to move out? Yes No
Been sued for damage to rental property? Yes No
Broken a Rental Agreement Lease? Yes No
Been charged with a felony? Yes No

Comments/Explanation _____

Full Names of Children or Other Residents Under the age of 18

Name _____ Relationship _____ DOB _____
Name _____ Relationship _____ DOB _____
Name _____ Relationship _____ DOB _____

CO-APPLICANT'S Personal Information

First Name _____ Middle Initial _____ Last Name _____
Co-Applicant's DOB: _____ Social Security # _____

Residence History

Present Address _____ City _____ State _____
Tenant's Phone Number _____ Rent Amount \$ _____
Landlord's Name _____ Landlord's Phone Number _____
Date Rented From _____ Date Rented To _____
Reason for Moving _____

Previous Address _____ City _____ State _____
Date Rented From _____ Date Rented To _____ Rent Amount \$ _____
Landlord's Name _____ Landlord's Phone Number _____
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HAVE YOU EVER: Been sued for non-payment? Yes No
Been evicted or asked to move out? Yes No Broken a Rental Agreement Lease? Yes No
Been sued for damage to rental property? Yes No Been charged with a felony Yes No
Comments/Explanation _____

Other Information

Total Number of Vehicles _____
Make/Model _____ Year _____ Color _____ Tag No. _____
Make/Model _____ Year _____ Color _____ Tag No. _____
Other Car, Motorcycle, etc. _____

IN CASE OF EMERGENCY, NOTIFY

Name _____ Relationship _____ Phone No _____
Name _____ Relationship _____ Phone No _____

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

In considering this application from you, management will rely heavily on the information which you have supplied, it is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize management to verify any references that you have listed.

Applicant's Signature _____ Date _____

Co-Applicant's Signature _____ Date _____

Affinity Apartment Communities Rental Policies

The following are the primary factors Affinity Apartments uses to evaluate rental application. Affinity Apartments does not discriminate based on race, color, religion, sex, familial status as defined in section 4112.01 of the Revised Code, ancestry, military status as defined in that section, disability as defined in that section, or national origin or to so discriminate in advertising of rental of housing.

Income & Job History

Applicants must have six month work history at one company. If applicant went from one job to another applicant must prove this by showing paystubs from both jobs. If pay stubs are unavailable we may be able to determine job history by speaking with the applicant's supervisor.

30% of gross Income determines monthly rent affordability.

Roommates/Co-signers

Roommates are allowed but they must be able to afford the residence by themselves and are subject to the 30% threshold. Co-Signers are allowed but they must be able to prove that they can afford their bills as well as the applicant's monthly bills.

Background/Criminal Check

Applicant must pass a background check. No filed evictions, drug charges, disorderly conduct, resisting arrest, trespassing, or telephone harassment charges in the last five years unless it is act of violence. Acts of violence have no time limit. It is immaterial whether applicant is found guilty or plead to a lesser charge. Any charge that applicant denies will be left up to applicant to prove it is not him/her.

Rental Reference

If it appears that applicant is lying about his/her rental history on the application such will be denied. Any applicant that receives a bad rental reference including but not limited to eviction, damages, non-payment, constantly late, multiple complaints with neighbors/landlord, cleanliness will be denied. If we are unable to reach applicant's rental reference application will be denied.

The more information and history you list on the application, the smoother the process will go!

Thank you!